City of St. Paul Labor/Management Safety Committee Minutes April 4, 2012

Present: Mike Dreis, Greg Galloway, John F. Blackstone, Glen Kadrlik, Bill Gunther, Tom Froyum, Mary Jo Kiewel, Lee Williamson, Ron Hauth, Lynn Waldrof, Lorrie Brown, Jean Karpe, Jean Mead, Tom Bosman, David Schuler

Review of March 7, 2012 minutes. Approved as submitted.

Introduction of Tom Froyum from DSI.

Brief discussion of sub-committee minutes.

Discussion of meeting schedule: Meeting changed to July 11th because of July 4th holiday. June 6th meeting should be at Oxford- Great River Water Park. We will be meeting Aug. 1st instead of the 8th.

Goals for the Safety Committee: the sub-committee met to set goals for the committee.

Online training: A lot of online training that is available is not appropriate for city operations. Tom Bosman will share what he has done. Classroom training appears to be best with online as a supplement. Some online is generic enough to be useful such as office ergonomics.

Safety Manual: Every office should have a book of safety procedures. Some offices have them but they might be out of date. It would be good to have both an Emergency Acton Plan as well as the Safety Policy. Water Dept. has its safety manual on the intra-net and not as a physical book. OSHA might require an annual review

Committee would like to increase participation by labor at our meetings though it may be hard depending on the time of year. This also may be a question of who is the appropriate labor representative.

Hazardous Communication Standards: Movement towards Globally Harmonized System of Classification and Labeling. MSDS sheets will be more standardized.and become Safety Data Sheets (SDS). This is an extension of Employee Right To Know. Lorrie Brown gave an overview.

Jean Kapre had two handouts on Red Cross Training.

We will discuss Severe Weather Training (Red Cross) at next meeting...

Minutes taken by DSI Bill Gunther